

Town of Esopus Library

Buildings and Grounds Committee

October 2, 2023

4:00 pm

Attending: Larry Decker, Don Carragher, Jesse Chance, Steve Lewis, and Elaine Jaffe

Absent: 1 Excused: 0

**Deborah** is in the process of scheduling Teckon/heater and Water Meter replacement.

**Shannon** is working on getting a deck locker for garden hose storage.

Deck furniture assembly is completed.

Wi-Fi router located. Issac will access and fix/replace.

Downstairs water fountain smell has been fixed. Next, we need to replace upstairs fountain with a slimmer model that will also fill bottles.

**Shannon** will connect with exterminator to address ant issue.

**Don & Steve** will caulk gap caused by subsidence issue.

**Elaine J. and Allen Olsen** spent a full day clearing weeds and overgrowth.

**Elaine J.** will meet with Tree-Pro to get an estimate on some grounds work. (Shrub removal etc.)

**Don & Steve** will mount 4 door sweeps.

Jesse talked to Ben about an amendment that needs to be filed (Construction Aid Grant) to update estimated expenses. Prevailing Wage? Open call for bids from three companies.

Discussed where we will have the generators installed.

**Elaine J.** requested to be liaison to the garden committee. Also: need to check garden agreement to see if it states a date by when garden bed needs to be cleared.

The next Building and Grounds meeting is scheduled for Monday, Nov. 13, 2023 at 4:00 pm

Submitted, Larry Decker

Town of Esopus Library  
Finance Committee Minutes  
October 12, 2023

Attendance: Reggie Heffernan, Nancy Beranek, Elaine Jaffe, Susan Barbarisi, Jesse Chance, Shannon Powell

The payment of claims for \$ 14,972.88 was reviewed by the Finance committee and a resolution for approval by the Board of Trustees will be presented to the Board at the October meeting.

Regarding the Library Construction Grant, the check for \$243,720 was deposited in the regular checking account but needs to go into the Reserve fund. A resolution to move the funds will be presented at this meeting. There is a question of whether the estimate used to obtain the grant was based on prevailing labor rates. Requests for bids will go out in early 2024.

Reggie reported on the October 4th Foundation meeting. Jesse was introduced to the board and the following officers were elected for the upcoming year: Chet Allen/president, Reggie Heffernan/vice president and Marion Zimmer/treasurer/secretary. In December the Foundation will transfer money to the cash account in order to give the library its 5% annual donation.

Elaine J. and Jesse will do more research in order to determine if we are allowed to use interest bearing money market accounts with library money.

After the September 25th review by the auditors, Deborah is collecting the remaining items they need. Emily at the accounting office is very helpful. It was noted that shredding should not be done until after the audit is complete and the old files are examined one more time.

Shannon reported on a couple of outstanding items. Interest shown on the Profit and Loss statement is from the Lukatis Fund. The discrepancy between Friends deposits and outgoing checks are due to checks not being written on the last day of the month. The high expense on the Other Maintenance expense line is due to the costs associated with the security system.

Next month we will review the Gifts for Library and Staff Members Policy

Respectfully submitted,  
Reggie Heffernan, Treasurer

Next Meeting  
Thursday, November 9  
4 pm

Town of Esopus Library  
Governance and Personnel Committee  
October 10th, 2023

Attendance: Nancy Beranek, Susan Barbarisi, Martha Farrell, Don Carragher, Jesse Chance  
Excused: Stephen Lewis

We reviewed and revised the policies for paid holidays and for vacation. These will be presented at the next Board meeting for approval.

Committee members were given sample Director evaluation forms to review prior to our next meeting.

Respectfully submitted,  
Nancy Beranek

## Director's Report October, 2023

It has been a busy but productive month here at Esopus Library. The following covers most but not all of my activities for the past three weeks.

### Furniture:

1. **Deck Furniture:** The task of assembling all of the resin deck furniture is complete and the chairs and tables look great out there. Do we need more?
2. **Circulation area chairs:** Over the course of the past few weeks I have had occasion to spend some time behind the circulation desk and sit in those chairs. One of the three is pretty comfortable but the other two are torture devices cleverly disguised as staff seating. If the budget allows, I would like to purchase two "24 hour Office Chairs" to replace them. The 24 hour chair is designed with multiple shifts per day in mind and is much more durable than a regular office chair. Of course they are more expensive as well.

**New Study Space:** The Board recently resolved to update the Patron Code of Conduct to have stronger language concerning use of rooms designated for specific age groups. This was done in response to certain patrons' habits of using the children's room or teen room as study/office space. These patrons do have a legitimate need for quiet study spaces though so with that in mind I set up a desk and some room dividers downstairs in the corner where the broken water fountain is. I laid down a carpet and hung some art in there but it could still use a fake plant or something to make it a little more inviting.

**Visit from MHLS Tech Support:** On Thursday, October 5<sup>th</sup>, our friend Isaac from Mid-Hudson was here to upgrade our data hub in the server room among other things. Installing a new "switch" took about three hours longer than expected, but it is now done. This should speed up our connectivity around here a bit. Isaac also worked on the following:

1. **Wi-Fi:** Both Aerohive routers, upstairs and downstairs, have had their firmware updated. Isaac suggests that the upstairs router be moved from just outside my office to the center of the main floor for best coverage. This and the improved connectivity in the server room should make our Wi-Fi function better.
2. **Port Forwarding for Security Cameras and NEC Phone System:** As I mentioned last month, there is something wrong with our port forwarding that is interfering with our ability to access our phone system remotely. Isaac

looked into it and discovered that our security cameras are using the port that the phones are set up to use. More about this in the next item...

### **Phone Lines:**

- 1. Verizon Technician:** I also mentioned last month that I am attempting to address the poor quality of our phone connections. There is often noise on the lines and it gets worse in bad weather. A technician from Verizon came out on the afternoon of October 6<sup>th</sup>, ran some tests on one of the lines, made some adjustments that seem to have improved that line, and then informed me he was off to his next job because I only had one ticket in and apparently we needed a ticket for each phone line we want worked on. Frustrating, but such is life. Verizon is sending another tech on the 18<sup>th</sup> and I have two tickets in so that they can now do what common sense suggests they should have done on the 6<sup>th</sup>. All of this got me thinking about how much money Esopus Library is spending annually to have three copper lines (~\$1,560.00) when digital phones and faxing is much cheaper these days. I then called Liberty Security to see if the new alarm system requires copper lines as many of the older systems do. It does not use the phone lines so this is not a barrier.
- 2. Liberty Security:** While speaking to Jared from Liberty Security about the above matter, he mentioned that his company also does digital phone service and asked if we would like a quote. He and his partner came to the library on 10/13 and looked over our new NEC phone system that was purchased in 2021 to see what it would take to go digital. In the process, the topic of port forwarding came up and they realized that they had set up their camera port on the same port our phone system uses. They will correct this and then remote access to the phone system will work again. I await a quote regarding the switch to digital phone and fax. Google tells me that the average monthly cost per line should be somewhere between \$20 and \$30.

**Public Scanner:** We are still attempting to get National Business Equipment to send a technician to sort out our scan to email issue.

**Children's Room Lights:** Gavin Fairweather of New Paltz Electric came out on 10/6 to determine the problem the sensor is having in the children's room. He temporarily fixed it to just work with the wall switch while he ordered the needed part. He returned on 10/13 and replaced the sensor and it is once again functioning.

**Water Pump:** The new water pump that the Town of Esopus informed us we need has been purchased and awaits installation. The Town also said they would do this for us and we are working on scheduling the install.

**TechCon:** The order for the replacement hanging heater has been placed but we have not heard back yet about an estimated delivery time.

**Exterminator:** Benny from ABC Pest Control came out to assess our ant problem around the exterior of the building but there was minimal activity to show them. I need to reschedule them when someone from the staff or Board who witnessed the problem can show them where to look.

**Electrical/Server Rooms:** The many, many defunct computers and printers and other PC equipment that has accumulated in the server room over the years has been organized and placed on carts, ready to be disposed of. Don Carragher is attempting to arrange to donate all of this stuff to a worthy cause. Hopefully this works out, but the Ulster County Resource Recovery Agency is an alternative. Electronics can be recycled responsibly there every Saturday until Thanksgiving. Once this task is accomplished, all of the paintings and art that is being stored in the electrical room will be moved into the server room.

**Generator/Photovoltaics Grant:** Esopus Library applied for and was approved for a large Library Construction Grant from the Department of Library Development (DLD) while Ben Gocker was still your Assistant Director. Part of this project has already been completed, but installing the generators, propane for the generators, and new photovoltaic solar panels still needs to be done. Recently, we received a check for approximately \$243,000 which needs to be transferred into the library's Capital Account as soon as the resolution to do so passes. The next steps in this project for me are:

1. Contact the contractors who provided the original estimates and determine if "Prevailing Wage" prices were used. Ben is not sure they were. If not, our estimates must be adjusted accordingly.
2. We must then get bids from three companies for each phase of this project.
3. Once the bids have been analyzed and a company chosen, I (we) will develop a schedule and get them to work as quickly as possible. The availability (or lack thereof) of certain materials will effect this schedule. Extensions will almost certainly have to be filed.

## SUSTAINABILITY, RESEARCH & DEVELOPMENT

October 11, 2023

Present: Elaine Rylance, Chair; Don Carragher, Larry Decker, and Jesse Chance.

The Committee will be looking at library surveys starting with an MHL program, Turning Outward. It is a guided series of community conversations that can lead to a survey we can use as a starting point.

Participants will be chosen for door prizes. We have not yet decided how they will be selected. The Friends group will be asked for their help for money for door prizes possibly 3 to 5 Chrome Books, but their meeting is on the 18<sup>th</sup>. They have already agreed to give a free book to all who complete the survey.

We also discussed an upgrade to the suggestion box to make it more noticeable, moving it to the lobby and making it more colorful.

Future projects this committee should investigate would be a paperless library and financial investing in eco-friendly companies.

Respectfully submitted

Elaine Rylance

Next meeting is November 8 at 4 p.m.

Town of Esopus Library  
October Board of Trustees Meeting  
Wednesday, October 25, 2023

**Agenda**

Call to order	Nancy Beranek
Approval of September Board Meeting Minutes	
President's Word	Nancy Beranek
Public Comment (2 minutes each)	Public
Treasurer's Report/Finance Committee	Reggie Heffernan
Director's Report	Jesse Chance
Friends	Elaine Rylance
Committees	
1. Buildings and Grounds – Larry Decker	
2. Governance and Personnel / Trustee Training – Nancy Beranek	
3. Sustainability, Research and Development – Elaine Rylance	
Adjournment	

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Resolutions:

2023-59 – Payment of September Claims

2023-60 – Transfer of Funds Received

2023-61 – Vacation Time and Paid Holiday Policy Update



# **TOWN OF ESOPUS LIBRARY**

## **BOARD OF TRUSTEES MEETING MINUTES**

### **September 27, 2023**

**Board Members Present:** Susan Barbarisi, Don Carragher, Larry Decker, Elaine Rylance, Reggie Heffernan, Stephen Lewis, Nancy Beranek, Martha Farrell

**Board Members Excused:** Elaine Jaffe

**Board Members Absent:**

**Staff Present:** Mary Garraty, Shannon Powell, Jesse Chance

**Public:**

The meeting of the Town of Esopus Library Board of Trustees was called to order by President Don Carragher at 6:07 p.m.

#### **II. APPROVAL OF MEETING MINUTES**

Written minutes for August monthly Board meeting held on August 30, 2023 was submitted and open for review. A motion to accept the updated minutes of the August monthly Board meeting held on August 30, 2023 was made by Nancy Beranek and seconded by Martha Farrell.

AYE: 8; NO: 0; ABSTAIN: 0

Board Members Excused: Elaine Jaffe

Board Members Absent:

#### **III. Presidents Word – Don Carragher**

Don reminded the chairs of the committees that it would be a good idea to have an agenda for the committee meetings. Don also touched on the subject that we will follow CDC Guidelines regarding Covid and the flu.

Susan and Don met with Brittany at Sarahana Shrestha's office about the lack of civil service exams. It was suggested that this topic should be brought up when the legislative session begins again. They are seeking help to get civil service exams moving. It was suggested that the Board write to the Ulster County Legislatures, the Ulster County Library Association and the Ulster County Executive.

#### **IV. Public Comment - None**

#### **V. TREASURER'S REPORT/FINANCE – Reggie Heffernan**

Written report was submitted. Reggie reviewed the Finance Committee meeting minutes. The committee discussed the grant that was received. The library needs to come up with 25% of

the monies needed to complete all the projects identified for the grant. The audit is progressing. Reggie proposed the following resolutions:

- **Resolution #55 of 2023 (Payment of August Claims):** The Board of Trustees of the Town of Esopus Library accepts and approves the payment of claims from August 1, 2023 to August 31, 2023 for items in the amount of \$26,549.89. A motion to accept the resolution was made by Elaine Rylance and seconded by Larry Decker.  
AYES: 8; NAYS: 0; ABSTENTIONS: 0  
Board Members Excused: Elaine Jaffe  
Board Members Absent:
- **Resolution #57 of 2023 (Health Benefits Plan for 2023-2024):** The Board of Trustees of the Town of Esopus Library accepts and approves the CDPHP Bronze Health Benefits Plan for 2023-2024 and authorizes Shannon Powell to sign the contracts for this plan. A motion to accept the resolution was made by Nancy Beranek and seconded by Stephen Lewis.  
AYES: 8; NAYS: 0; ABSTENTIONS: 0  
Board Members Excused: Elaine Jaffe  
Board Members Absent:

#### **VI. MANAGER'S REPORT – Shannon Powell**

Written report was submitted. Shannon reviewed the meeting minutes. Shannon reviewed the repairs and items needed for the building along with upcoming programs. There has been a lot more participation in our programs.

Jesse spoke for a few minutes. He had Superior Phone System come out and help replace the directories on the phones as well as update the messaging on the phones. Jesse is working on getting the Google Suite to be non-paid email accounts. Jesse discovered paintings in the heating room. They will be moved to the server room.

#### **VII. FRIENDS – Elaine Rylance**

The library book sale was an enormous success. It was the most successful sale ever. They raised about \$3500.

#### **VIII. COMMITTEE REPORTS**

- **Buildings and Grounds – Larry Decker**  
Written report was submitted. Larry reviewed the meeting minutes. We will be putting in a new heating unit. They will purchase a deck locker to store the hoses instead of purchasing a garden shed. Shannon and Elaine Jaffe are investigating about grants. Door sweeps will be installed.

- Resolution #58 of 2023 (Authorization for Hanging Heater Replacement):** The Board of Trustees of the Town of Esopus Library accepts and approves the replacement of the hanging heater to be done by Tekcon for an amount of \$3,048.40 and authorizes the Director, Jesse Chance, to represent the Town of Esopus Library. A motion to accept the resolution was made by Reggie Heffernan and seconded by Elaine Rylance.  
 AYES: 8; NAYS: 0; ABSTENTIONS: 0  
 Board Members Excused: Elaine Jaffe  
 Board Members Absent:
- Governance and Personnel – Nancy Beranek**  
 Written report submitted. Nancy Beranek reviewed the meeting minutes. The committee has started working on a tuition reimbursement policy. Nancy presented the following resolutions:
  - Resolution #56 of 2023 (Patron Code of Conduct Policy Update):** The Board of Trustees of the Town of Esopus Library accepts the changes to the Patron Code of Conduct Policy. A motion to accept the resolution with correction was made by Susan Barbarisi and seconded by Reggie Heffernan.  
 AYES: 8; NAYS: 0; ABSTENTIONS: 0  
 Board Members Excused: Elaine Jaffe  
 Board Members Absent:
- Sustainability, Research and Development - Elaine Rylance**  
 Written report was submitted. Elaine reviewed the meeting minutes. The committee is planning to do a survey to the community next year.

#### **IX. Trustee Training – Don Carragher and Nancy Beranek**

Relationship between the trustees and the director. One of the roles of the trustees is to hire a director.

#### **X. ADJOURNMENT**

There being no further business or discussion, Nancy Beranek made a motion to adjourn and it was seconded by Larry Decker. The meeting was adjourned at 7:09 p.m.

AYES: 8; NAYS: 0; ABSTENTIONS: 0

Board Members Excused: Elaine Jaffe

Board Members Absent:

Prepared by M. Garraty, Secretary to the Town of Esopus Library Board of Trustees

**RESOLUTION OF THE BOARD OF THE TOWN OF ESOPUS LIBRARY  
RESOLUTION 60 OF 2023**

Transfer Funds from Operating Account to Capital Account

WHEREAS, the Town of Esopus Library received a check for \$243,720.00 which represents 90% of the \$270,801.00 which was awarded to the Town of Esopus Library via the Library Construction Grant.

WHEREAS, the check totaling \$243,720.00 was deposited into the Operating Checking Account

WHEREAS, the Finance Committee would like these funds, instead, to be added to the Capital Account

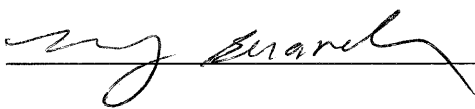
RESOLVED, the Board of Trustees of the Town of Esopus Library authorizes the transfer of these funds, totaling \$243,720.00 from the Operating Checking Account to the Capital Account.

FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved: Larry Decker Seconded: Stephen Lewis

VOTE: Ayes: 8 Nays: 0 Abstentions: 0 Excused: 1 Absent: 0

Approved by the Board this Wednesday, October 25, 2023

Approving Signature:   
Nancy Beranek, Board Vice-President

**RESOLUTION OF THE BOARD OF THE TOWN OF ESOPUS LIBRARY  
RESOLUTION 61 of 2023**

**Vacation Time and Paid Holiday Policy Update**

WHEREAS, minor updates are needed in the Vacation Time (3.1) and Paid Holiday (3.12) sections of the Personnel Policy Manual;

WHEREAS, The Governance and Personnel Committee offers the attached updated Vacation Time (3.1) and Paid Holiday (3.12) sections of the Personnel Policy Manual for Board approval;

RESOLVED, the Board of Trustees of the Town of Esopus Library accepts the changes to the Vacation Time (3.1) and Paid Holiday (3.12) sections of the Personnel Policy Manual.

FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved: Susan Barbarisi Seconded: Martha Faull

VOTE: Ayes: 8 Nays: 0 Abstentions: 0 Excused: 1 Absent: 0

Approved by the Board this Wednesday, October 25, 2023

Approving Signature: 

Nancy Beranek, Board Vice-President

### 3.1 VACATION

Vacation time is pro-rated based on a 35-hour work week. Vacations should be scheduled at least one month in advance. In the event that multiple requests for the same vacation dates occur, the timing of the request and seniority will be considered.

Vacation time is allotted on the anniversary of the date of hire.

- During the first year of service, two weeks are allotted.
- During the second through fourth year of service, three weeks are allotted.
- During the fifth year of service and thereafter, four weeks are allotted.

Vacation time is not cumulative, what is not used by the employee's anniversary date is forfeited. When an employee leaves the employ of the library in good standing, vacation time will be pro-rated up to the final working day, and pay for the vacation time not used will be added to the final paycheck. If an employee has used the allotted yearly vacation time prior to the termination date, the pro-rated amount will be deducted from the final paycheck. Employees leaving due to an involuntary dismissal will receive no vacation pay.

The Director will keep a record of used vacation time.

Revised by the Board of Trustees: January 28, 2015

Revised by the Board of Trustees: August 28, 2019

Revised by the Board of Trustees: May 24, 2023

Revised by the Board of Trustees: August 30, 2023

Revised by the Board of Trustees:

### 3.12 PAID HOLIDAYS

All employees are entitled to take paid holidays that fall on their regularly scheduled work hours. The Library Director is entitled to take all designated annual holidays as paid holidays. Paid holidays shall not be allowed to accumulate from year to year. All holidays must be approved as a resolution by the Board of Trustees and made available to staff for the upcoming year. The following is an example of days that have been approved in the past and may be approved again:

New Year's Eve	New Year's Day
President's Day	Martin Luther King Jr. Day
Memorial Day	Juneteenth
Independence Day	Labor
Columbus/Indigenous People's Day	Veterans' Day
Thanksgiving	Thanksgiving Friday
Christmas Eve	Christmas Day

A floating holiday for cultural or religious reasons will be available to staff subject to the director's approval.

Revised by the Board of Trustees: August 30, 2023  
Revised by the Board of Trustees:

**RESOLUTION OF THE BOARD OF THE TOWN OF ESOPUS LIBRARY**

**RESOLUTION 59 OF 2023**

Payment of Claims  
September 1, 2023 to September 30, 2023

WHEREAS, the total of all claims for payment, excluding wages and taxes, from September 1, 2023 to September 30, 2023 is \$14,972.88.

WHEREAS, the Board has agreed to purchase all goods and services

WHEREAS, funds from the operating budget will be used to pay these claims

RESOLVED, the Board of the Town of Esopus Library accepts and approves the payment of these September 1, 2023 to September 30, 2023 items in the amount of \$14,972.88.

FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved: Elaine Jaffe Seconded: Elaine Rylance

VOTE: Ayes: 8 Nays: 0 Abstentions: 0 Excused: 1 Absent: 0

Approved by the Board this Wednesday, October 25, 2023

Approving Signature:   
Nancy Beranek, Board Vice-President



Year Sept. 2023

Town of opus Library  
Voucher Log

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Voucher	Vendor	Invoice Ending	Audit Date	Audit Signature	AMT
V23-0369	Family of Woodstock	PO 58532	9/5/23	Lamy Dehn	227.00
V23-0370	Dutchess Tekcon	7357	9/5/23	Lamy Dehn	367.50
V23-0371	Maritlyn Center Reimb.	PO			20.00
V23-0372	Ingram	5930	9/5/23	Lamy Dehn	10.79
V23-0373	Ingram	5928	9/5/23	Lamy Dehn	48.14
V23-0374	Meaghan Darling-Reimb	PO 28527	9/5/23	Lamy Dehn	92.89
V23-0375	MHL S-SWANK mobile license	1351	9/5/23	Lamy Dehn	440.00
V23-0376	Ingram	6185	9/5/23	Lamy Dehn	17.92
V23-0377	Ingram	6186	9/5/23	Lamy Dehn	18.60
V23-0378	Ingram	5929	9/5/23	Lamy Dehn	10.63
V23-0379	Anthony MUSA-Back	PO 28537	9/5/23	Lamy Dehn	20.00
V23-0380	Spectrum-Internet	Bill	9/5/23	Lamy Dehn	249.99
V23-0381	Liberty Security	40042	9/5/23	Lamy Dehn	76.00
V23-0382	T-Mobile/6 HotSpots	Bill	9/5/23	Lamy Dehn	180.60
V23-0383	Otis Signature Service	7959	9/5/23	Lamy Dehn	100.00
V23-0384	Deborah Mc Menemy	Receipts	9/5/23	Lamy Dehn	346.57
V23-0385	Mid West Tape-Hoopla	5292	9/5/23	Lamy Dehn	459.39
V23-0386	Whiteman Ostemon & Hanna	8215	9/5/23	Lamy Dehn	100.00
V23-0387	Woodworth & Zardnick Accts	731	9/5/23	Lamy Dehn	550.00
V23-0388	Tekcon-HVAC Repair	7401	9/5/23	Lamy Dehn	2614.00
V23-0389	Tekcon-HVAC maint.	7402	9/5/23	Lamy Dehn	457.50
V23-0390	Binne Water	0259	9/5/23	Lamy Dehn	36.90
V23-0391	Friends of Esopus Library	Spreadsheets	9/5/23	Lamy Dehn	104.20
V23-0392	Matthew Holm	Wages	9/5/23	Lamy Dehn	200.00
V23-0393	Amazon	W6KK	9/19/23	Lamy Dehn	19.96

VOID

Year Sept. 2023

Town of opus Library  
Voucher Log

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Voucher	Vendor	Invoice Ending	Audit Date	Audit Signature	AMT
V23-0394	CDPHP- Medical	Bill	9/19/23	Yang	2255.13
V23-0395	Marilyn Gentel	Reimbursement	9/19/23	Yang	20.00
V23-0396	Surrel Isenwood	Inv. to Agency	9/19/23	Yang	250.00
V23-0397	Royal Carting	Bill	9/19/23	Yang	141.55
V23-0398	Central Hudson	Bill	9/19/23	Yang	534.83
V23-0399	National Business Tech.	3958	9/19/23	Yang	228.92
V23-0400	WTCox Mags. Sub.	7264	9/19/23	Yang	1146.82
V23-0401	VISA	Bill	9/19/23	Yang	1225.72
V23-0402	Amazon	4CVC	9/19/23	Yang	257.47
V23-0403	Amazon	4CDV	9/19/23	Yang	331.97
V23-0404	Friends	split sheet	9/19/23	Yang	185.48
V23-0405	Daily Freeman	Bill	9/19/23	Yang	244.15
V23-0406	The Atlantic-Magazine	Renewal	9/19/23	Yang	64.95
V23-0407	Verizon - LD	Bill	9/19/23	Yang	.36
V23-0408	Meaghan Darling-Reimbursement	Receipts	9/19/23	Yang	13.00
V23-0409	Brian Parkhurst - Presenter	Inv. Agreement	9/19/23	Yang	375.00
V23-0410	A-Team Comfort Systems	8789	9/19/23	Yang	164.95
V23-0411	VSP	Bill	10-3-23	Don Leannan	63.60
V23-0412	Verizon	Bill	10-3-23	Don Leannan	123.67
V23-0413	Friends of Library	split sheet	10-3-23	Don Leannan	104.25
V23-0414	Amazon RXH3+	4Y7X	10-3-23	Don Leannan	57.88
V23-0415	Shamrock Cleaners	Invoice	10-3-23	Don Leannan	504.00
V23-0416	Wage Works-Adimih	Bill	10-3-23	Don Leannan	54.00
V23-0417	Wage Works -cad	Multi	10-17-23	Don Leannan	1019.08

11:11 AM

10/05/23

Accrual Basis

**Town of Esopus Library**  
**Check Listing**  
**As of September 30, 2023**

Type	Date	Num	Name	Memo	Clr	Split	Credit
<b>Checking/Savings</b>							
<b>A0200 Cash Operating Fund</b>							
<b>2020 Bank of GC Checking 6086</b>							
Check	09/06/2023	4341	Family of Woodstock	V23-0369	X	A7410.429.5 Friends SRP	227.00
Check	09/06/2023	4342	Dutchess TEKCON Industries, Inc.	V23-0370	X	A7410.413 HVAC Repairs	367.50
Check	09/06/2023	4343	Ingram Library Services	V23-0372		A7410.410 Young Adult Fiction	10.79
Check	09/06/2023	4344	Ingram Library Services	V23-0373		A7410.410 Adult Fiction	48.14
Check	09/06/2023	4345	Meaghan Darling	V23-0374	X	A7410.429.5 Friends SRP	92.89
Check	09/06/2023	4346	Mid-Hudson Library System	V23-0375	X	A7410.412 E-Content	440.00
Check	09/06/2023	4347	Ingram Library Services	V23-0376		A7410.410 Adult Non-Fiction	17.92
Check	09/06/2023	4348	Ingram Library Services	V23-0377		A7410.410 Adult Large Print	18.80
Check	09/06/2023	4349	Ingram Library Services	V23-0378		A7410.410 Juvenile Non-Fiction	10.63
Check	09/06/2023	4350	Anthony Musso	V23-0379	X	A7410.429.5 Friends SRP	20.00
Check	09/06/2023	4351	Spectrum Business	V23-0380	X	A7410.419 Internet	249.99
Check	09/06/2023	4352	Liberty Security System	V23-0381	X	A7410.452 Security System	76.00
Check	09/06/2023	4353	T-Mobile	V23-0382	X	A7410.419 Internet	180.60
Check	09/06/2023	4354	Otis Elevator Company	V23-0383	X	A7410.452 Elevator	100.00
Check	09/06/2023	4355	Deborah McMenomy - Reimb.	V23-0384	X	A7410.800 Health & Maj. Med.	346.57
Check	09/06/2023	4356	Midwest Tape - Hoopla	V23-0385	X	A7410.412 E-Content	459.39
Check	09/06/2023	4357	Whiteman, Osterman & Hanna, LLP	V23-0386	X	A7410.437 Legal Fees	100.00
Check	09/06/2023	4358	Woodworth & Zarolnick Accountants Inc	V23-0387	X	A7410.437 Accountant	550.00
Check	09/06/2023	4359	Dutchess TEKCON Industries, Inc.	V23-0388	X	A7410.413 HVAC Repairs	2,614.00
Check	09/06/2023	4360	Dutchess TEKCON Industries, Inc.	V23-0389	X	A7410.452 HVAC Maint	457.50
Check	09/06/2023	4361	Binnewater Ice Co.	V23-0390	X	A7410.452 Water & Sewer	36.90
Check	09/06/2023	4362	Friends of the Town of Esopus Library	V23-0391 EXCH	X	A9855 Friends Exp. Exchange	104.20
Check	09/06/2023	4363	Matthew Holm	V23-0392		Childrens Programs	200.00
Check	09/20/2023	4364	Amazon	V23-0393	X	A7410.412 Family DVD	19.96
Check	09/20/2023	4365	CDPHP	V23-0394	X	A7410.800 Health & Maj. Med.	2,255.73
Check	09/20/2023	4366	Marilyn Genter	V23-0395		A7410.437 Training (Q24)	20.00
Check	09/20/2023	4367	Sarrel Isherwood	V23-0396		Adult Programs	250.00
Check	09/20/2023	4368	Royal Carting Service Co	V23-0397	X	A7410.452 Trash	141.55
Check	09/20/2023	4369	Central Hudson	V23-0398	X	A7410.452 Electric	534.83
Check	09/20/2023	4370	National Business Technologies	V23-0399		A7410.2439 Printer/Copier	228.82
Check	09/20/2023	4371	WT Cox	V23-0400	X	A7410.413 Magazines	1,146.82
Check	09/20/2023	4372	Visa	V23-0401	X	-SPLIT-	1,225.72
Check	09/20/2023	4373	Amazon	V23-0402	X	A7410.430 Library Supplies	257.47
Check	09/20/2023	4374	Amazon	V23-0403	X	Childrens Programs	331.97
Check	09/20/2023	4375	Friends of the Town of Esopus Library	V23-0404 EXCH	X	A9855 Friends Exp. Exchange	185.48
Check	09/20/2023	4376	Daily Freeman	V23-0405	X	A7410.413 Newspapers	244.15
Check	09/20/2023	4377	The Atlantic	V23-0406	X	A7410.413 Magazines	64.95
Check	09/20/2023	4378	Verizon Business	V23-0407	X	A7410.4311 Long Distance	0.36
Check	09/20/2023	4379	Meaghan Darling	V23-0408	X	A7410.429.5 Friends SRP	13.00
Check	09/20/2023	4380	Brian Parkhurst	V23-0409		A7410.429.5 Friends SRP	375.00
Check	09/20/2023	4381	A-Team Comfort Systems	V23-0410		13 Repairs	164.95
Check	09/30/2023	EFTWWSept23	Wage Works - Admin	V23-0416	X	A7410.800 Health & Maj. Med.	54.00
Check	09/30/2023	EFT-WW-Sept	Wage Works - Care Card	V23-0417	X	A7410.800 Health & Maj. Med.	1,019.08
Total 2020 Bank of GC Checking 6086							15,262.56
Total A0200 Cash Operating Fund							15,262.56
Total Checking/Savings							15,262.56
<b>TOTAL</b>							<b>15,262.56</b>

- Friends 289.68  
14,972.88