

Town of Esopus Library

Buildings and Grounds Committee

June 5, 2023

3:00 pm

Attending: Larry Decker, Don Carragher, Shannon Powell, Nancy Beranek, Elaine Jaffe, and Laura Lauria

Tech is still coming to access exhaust unit behind bathrooms.

Clock has been mounted. Signage for water valve in ceiling still needed.

Parking lot blue and yellow striping and signage has been completed.

Fire sprinklers cleaning needs new approach. Last attempt failed.

Security: Need new monitor in hallway and is it possible to have on computer?

Discussed our "Code Adam." Can we do a lockdown?

Elaine J showed concern about size of raised garden plots. Don, Elaine & I went out and viewed the situation. Don will do some tweaking to help adjust the workability of plots with a reminder that these are not designed for everyone and should not be measured against the main garden plots.

Shannon will reach out to the person who was interested in using one of these plots. The other one is for the children's garden.

Shed and cement base still being looked into. Possibly having a gravel base instead.

Elaine J. brought up concern about dangerous entrance to the parking lot. Don will bring it up at a town board meeting as it is their responsibility.

Discussed deck furniture to be purchased with memorial money. Agreed to get all weather/recycled material units...possibly at Lowes. Also, will consider patio umbrellas...the standing side arc kind.

Don will take down large bush in front of building (garden side) as it has become unruly and blocks security camera.

It was noted that the 3<sup>rd</sup> algae block has been placed in the pond. Elaine j. will connect with the county extension to see if someone wants to come out and check on our pond and its needs.

Tree Pros need to set up a date to come out. Shannon sent another Email.

Don is looking in to having old computers taken to General Electric in Schenectady for refurbishing for The Office of the Aging Cyber Seniors.

The next Building and Grounds meeting is scheduled for July 10, 2023 at 4:00 pm

Submitted, Larry Decker

**Town of Esopus Library  
Finance Committee Minutes  
June 8, 2023**

**Attendance:** Reggie Heffernan, Susan Barbarisi, Shannon Powell, Elaine Rylance, Susan Leiching,

**Public:** Michael Mulligan

The payment of claims for \$32,279.04 was reviewed by the Finance committee and a resolution for approval by the Board of Trustees will be presented to the Board at the June meeting.

Reggie reported that the Hickey fund will only pay a 0.1% return on the investment in part because it is not new money in the bank and in part due to timing issues on our end. It was suggested that we move the account to another bank to receive a more competitive rate. However upon research we learned that the account is being held in trust for the library by the bank itself. Further research on Shannon's part found that the initial investment of \$10,000 may not be moved and only the interest may be used for upkeep of the facility. At this point it is prudent to leave it as it is. Next month we will review the Investment Policy in the Handbook.

Shannon recommended that the \$3,000 donation in memory of Peter Nelson be used to buy (permanent) outdoor furniture for the deck. A resolution will be presented to the Board this month.

The friends are making an \$8000 donation to the library and it will be earmarked for programming.

We are currently in the queue for an audit with RBT CPAs.

Respectfully submitted,  
Reggie Heffernan, Treasurer

**Next Meeting  
Thursday, July 13  
4 pm**

Governance and Personnel Committee Meeting Minutes  
June 13, 2023

Attendance: Nancy Beranek, Don Carragher, Susan Leiching, Laura Lauria, Shannon Powell  
Public Present: Mike Mulligan

The committee reviewed two new policies: Smoking and Opioid Prevention Measures. The policies will be presented at the next Board meeting for review.

The committee also discussed possible changes to the Reconsideration Request Policy and form, as suggested by library staff and board members who attended a related program presented by the American Library Association. Possible changes will be discussed further at a later date.

Respectfully submitted,  
Nancy Beranek



## MANAGER'S REPORT - JUNE

### ★ BUILDING

- Tree Pros will be coming to trim the magnolia tree on the back patio and take down the leaning cotton tree on Friday 6/23.
- We had an issue with the hydraulic automatic door opener on the inner door on 6/12; Stanley sent someone to look at the door on 6/14, and the automatic opener is now functioning.
- The building was closed 6/19 for Juneteenth.

### ★ PROGRAMMING

- Our Summer Reading Program kicks off July 1st. We have great incentives and programs to encourage reading across all ages of patrons in our community. Meaghan has been reaching out to providers in our community to add to our adult programs calendar, as well as to local businesses to see if they would donate additional prizes to stimulate participation. The theme for this summer is "All Together Now", promoting unity within the community and kindness. In efforts of bringing the community together, we will be offering family friendly movies on Monday afternoons, storytime on Tuesday, an art exploration class for children of all ages on Wednesday, a yoga class for kids on Thursday afternoons, and a crafting/share program on Thursday evenings.
- I would like to share the following statistics:

2022 # of children's programs Jan-June	2022 children's program attendance Jan-June	2023 # of children's programs Jan-June	2023 children's program attendance Jan-mid June	2022 # of adult programs Jan-June	2022 adult program attendance Jan-June	2023 # of adult programs Jan-June	2023 adult program attendance Jan-mid June
41	286	68	1005	88	416	76	765

### ★ PERSONNEL

- We have a new Adult/Teen Program Coordinator, Meaghan Darling! Meaghan has lots of experience with youth programming and librarianship, and we are happy to add her to our great team.
- Janet took and passed the NYS written notary test in Albany; she has submitted her affidavit and should be receiving her official paperwork and stamp as soon as the state processes her paperwork.

- Laura and Josie completed the workshop “Banned Books and Censorship: Current Intellectual Freedom Issues in the Library”.
- I will be on vacation from July 24-31.


★ **RESOURCES & COMMUNITY**

- Our budget and trustee election happened on 6/6/2023, with the highest turnout I could find in election history. Over 370 Esopus patrons came out to vote or cast an absentee ballot.
- We hosted a viewing in cooperation with the Office for the Aging on Loneliness and Isolation. Patrons could zoom in from home, or watch at the community room in the library on the tv.
- I applied for a \$30,000 grant from Sarahana Srestha's office; they received an overwhelming response to their call for applicants, and I'm ecstatic to announce that they did give our grant the nomination. This grant would allow for technology improvements in our children and teen rooms, where the computers are slow and often non-functioning, as well as investing in a coding program for after school usage with kids. It would also afford us the opportunity to purchase laptops or tablets and a charging station so that we could utilize our community room to offer adult classes on computer literacy topics i.e. writing a resume, using Microsoft Word/Excel, accessing the internet. We have many patrons inquire about programs such as this, however our patron computer area is not ideal for such a setup.
- We have been open until 8 pm on Thursday evenings since June 1; traffic during that time is still slow at this point, however we have had positive feedback from patrons who appreciate the ability to fulfill their library needs in the evening.

★ **TRAININGS**

- Don, Susan B. and I completed the “Preparing for Program Challenges at Your Public Library” webinar, which was sponsored by the American Library Association. This was very informative and relevant; I am happy to forward the slides and toolkit to anyone who would like more information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Powell". The signature is fluid and cursive, with the first name "M." and last name "Powell" clearly distinguishable.



Esopus Library <admin@esopuslibrary.org>

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## Grant Nomination for Town of Esopus Library

1 message

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**Augustus Artschwager** <artschwagera@nyassembly.gov>

Tue, May 30, 2023 at 2:35 PM

To: admin@esopuslibrary.org

Cc: Benjamin Wolcott <wolcottb@nyassembly.gov>

Hi Shannon,

Thanks so much for applying to get operating funding from the Office of Assemblymember Sarahana Shrestha. We're thrilled to have received over three times as many strong applications as we could nominate, and are excited to share that we have nominated you to receive \$30,000.

Over the next few months, your application will be vetted by staff outside our office, and if all goes well, you will receive a direct deposit.

We hope this grant will help you in continuing your important work, and we also want to give you a heads up that we plan on rotating the nominees to our best ability every year so that we can support the work of as many organizations as possible. In the meantime, we're glad to have you in our list of nominees this year!

Thank you again for all the work you do, and if you have any questions, please don't hesitate to reach out to me.

All the best,

Teddy

Teddy Artschwager (he/him)

Director of Community Affairs

Office of Assemblymember Sarahana Shrestha

Gov. Clinton Bldg. Suite G-4

1 Albany Ave. Kingston, NY

O: 845-338-9610

Town of Esopus Library  
Board of Trustees Reorganizational Meeting  
Wednesday, June 28, 2023 – 6:00 pm

- Call to Order- Don Carragher
- Introduction and Welcome to new trustees- Board
- Presentation of Slate of Officers for June 2023 to June 2024– Nancy Beranek
- Election of Officers- Don Carragher
- Adjournment- President

**Town of Esopus Library  
Sustainability, Research & Development Committee (S,RD)**

**June 14, 2023**

Attending: Don Carragher, Nancy Beranek, Elaine Jaffe, Elaine Rylance, Susan Barbarisi, Reggie Heffernan and Shannon Powell

Public: Michael Mulligan

The committee agreed to the request for the Strategic Planning Committee to review the current status in the Director hiring process. Trustees were invited to attend the discussion. When a quorum seemed likely, it was advantageous to consider an emergency Board meeting to vote if a decision was possible.

Chair Don Carragher opened the S,RD committee meeting; with no S,RD committee agenda items, the Board convened.

**Emergency Board of Trustees Meeting**

Attending: Don Carragher, Elaine Rylance, Susan Barbarisi, Elaine Jaffe, Reggie Heffernan, and Nancy Beranek

Staff: Shannon Powell, Jen Russell, Barbara Wurtz

Excused: Larry Decker, Susan Leiching, Laura Lauria

Public: Michael Mulligan

The only item on the Emergency Board Agenda was the status of the Director hiring process. Personnel issues are conducted in Executive Session. A motion was called for Executive Session.

Motion: Elaine Rylance                      Seconded: Reggie Heffernan  
6 Aye   0 Nay                      0 Abstain                      3 Excused                      0 Absent

Mr. Mulligan was asked to leave the Executive Session.

The discussion was lead by Jen and Shannon. Candidates were reviewed.

The Board voted to offer the position to Lisa Palmer.

Motion: Reggie Heffernan                      Seconded: Nancy Beranek  
6 Aye   0 Nay                      0 Abstain                      3 Excused                      0 Absent

The Executive Session was adjourned.

Motion: Nancy Beranek                      Seconded: Don Carragher  
6 Aye   0 Nay                      0 Abstain                      3 Excused                      0 Absent

The Trustee Board Meeting was adjourned.

Motion: Reggie Heffernan                      Seconded: Elaine Jaffe  
6 Aye   0 Nay                      0 Abstain                      3 Excused                      0 Absent

Submitted: Don Carragher



Town of Esopus Library  
June Board of Trustees Meeting  
Wednesday June 28, 2023

**Agenda**

Call to order	Don Carragher
Approval of May Board Meeting Minutes	
President's Word	Don Carragher
Public Comment (2 minutes each)	Public
Treasurer's Report/Finance Committee	Reggie Heffernan
Interim Manager's Report	Shannon Powell

Friends

Committees

1. Buildings and Grounds – Larry Decker
2. Governance and Personnel / Trustee Training – Nancy Beranek
3. Sustainability, Research and Development – Don Carragher

Adjournment

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Resolutions:

2023-36 – Payment of May Claims

2023-37 – Friends Donation

2023-38 – Personnel Actions – L.Gough-M.Darling

2023-39 – Addition of Smoking Policy and Opioid Prevention Measures Policy

2023-40 – Donation in Memory of Peter Nelson

# **TOWN OF ESOPUS LIBRARY**

## **BOARD OF TRUSTEES MEETING MINUTES**

### **May 24, 2023**

**Board Members Present:** Nancy Beranek, Susan Barbarisi, Don Carragher, Larry Decker, Elaine Rylance, Elaine Jaffe and Susan Leiching

**Board Members Excused:** Reggie Heffernan

**Board Members Absent:** Laura Lauria,

**Staff Present:** Shannon Powell, Mary Garraty, Jennifer Russell (arrived toward the end of the meeting)

**Public:** Jamila Kahn, Stephen Lewis

The meeting of the Town of Esopus Library Board of Trustees was called to order by President Don Carragher at 6:01 p.m.

#### **II. APPROVAL OF MEETING MINUTES**

Written minutes for the April monthly Board meeting held on April 26, 2023 was submitted and open for review. A motion to accept the minutes of the April monthly Board meeting held on April 26, 2023 was made by Elaine Rylance and seconded by Elaine Jaffe.

AYE: 7; NO: 0; ABSTAIN: 0

Board Members Excused: Reggie Heffernan

Board Members Absent: Laura Lauria

Written minutes for the 2024 Budget Hearing held on April 26, 2023 was submitted and open for review. A motion to accept the minutes of the 2024 Budget Hearing held on April 26, 2023 was made by Susan Leiching and seconded by Nancy Beranek.

AYE: 7; NO: 0; ABSTAIN: 0

Board Members Excused: Reggie Heffernan

Board Members Absent: Laura Lauria

#### **III. Presidents Word – Don Carragher**

The Buildings and Grounds meeting in June is moved to June 5th at 3:00 p.m. Don attended the Esopus Business Alliance recently. Don noted that there is a training coming up on June 20th.

**IV. Public Comment** Jamila Khan and Stephen Lewis introduced themselves and each spoke for a few minutes regarding their interest in the library. They each expressed an interest in being a write-in candidate on the ballot for the Library Trustee Election.

**V. TREASURER'S REPORT/FINANCE** – (Elaine Rylance reported in Reggie's absence)  
Written report was submitted. Elaine reviewed the Finance Committee Meeting Minutes and proposed the following resolution:

- **Resolution #29 of 2023 (Payment of April Claims):** The Board of Trustees of the Town of Esopus Library accepts and approves the payment of claims from April 1, 2023 to April 30, 2023 for items in the amount of \$14,065.73. A motion to accept the resolution was made by Susan Barbarisi and seconded by Elaine Rylance.  
AYES: 7; NAYS: 0; ABSTENTIONS: 0  
Board Members Excused: Reggie Heffernan  
Board Members Absent: Laura Lauria

**VI. DIRECTOR'S REPORT** – Shannon Powell

Shannon reviewed the Director/Manager's Report. The Security System has been replaced. Shannon reviewed a comparison of the number of programs and participants from January to May 2022 with the same months this year. January to May last year we had 24 programs with 111 participants. January to May this year we had 57 programs and 910 participants. What an amazing increase. Shannon hired an Adult/Teen Programmer today and she will be starting next month. Janet is taking the notary test next week. We are participating in the Passport Program with other Ulster County libraries. Visit 10 Ulster County Libraries and get a stamp in your passport book at each library. Bring the completed book to the Town of Esopus Library to get a raffle ticket for the Town of Esopus Adventure Raffle. Starting in June, 2023 the Town of Esopus Library will be open until 8:00 pm on Thursdays.

**VII. FRIENDS** –Susan Leiching

Friends met this past month. The lobby sales are doing very well. We are doing the book sale the weekend of September 23rd. Friends wrote a check to the library for \$8,000.

**VIII. COMMITTEE REPORTS**

- **Buildings and Grounds** – Larry Decker  
Written report was submitted. Larry reviewed the meeting minutes.

- **Resolution #35 of 2023 (Authorization for Work Done by Tekcon and Tree Pros):** The Board of Trustees of the Town of Esopus Library accepts the above listed estimates and approves the associated work to be completed. A motion to accept the resolution was made by Larry Decker and seconded by Nancy Beranek.  
 AYES: 7; NAYS: 0; ABSTENTIONS: 0  
 Board Members Excused: Reggie Heffernan  
 Board Members Absent: Laura Lauria
  
- **Governance and Personnel – Nancy Beranek**  
 Written report submitted. Nancy reviewed the meeting minutes and presented the following resolutions:
  - **Resolution #30 of 2023 (Programming Policy Update):** The Board of Trustees of the Town of Esopus Library accepts the changes to the Programming Policy. A motion to accept the resolution was made by Susan Leiching and seconded by Elaine Rylance.  
 AYES: 7; NAYS: 0; ABSTENTIONS: 0  
 Board Members Excused: Reggie Heffernan  
 Board Members Absent: Laura Lauria
  
  - **Resolution #31 of 2023 (Collection Development and Weeding Policy Update):** The Board of Trustees of the Town of Esopus Library accepts the changes to the Collection Development and Weeding Policy. A motion to accept the resolution was made by Larry Decker and seconded by Elaine Jaffe.  
 AYES: 7; NAYS: 0; ABSTENTIONS: 0  
 Board Members Excused: Reggie Heffernan  
 Board Members Absent: Laura Lauria
  
  - **Resolution #32 of 2023 (Update to Section 3 of the Personnel Policy Manual):** The Board of Trustees of the Town of Esopus Library accepts the changes to Section 3 of the Personnel Policy Manual. A motion to accept the resolution was made by Elaine Rylance and seconded by Elaine Jaffe.  
 AYES: 7; NAYS: 0; ABSTENTIONS: 0  
 Board Members Excused: Reggie Heffernan  
 Board Members Absent: Laura Lauria
  
  - **Resolution #33 of 2023 (Request for Reconsideration Form Update):** The Board of Trustees of the Town of Esopus Library accepts the changes to the Request for Reconsideration Form. A motion to accept the resolution was made by Elaine Jaffe and seconded by Susan Barbarisi.  
 AYES: 7; NAYS: 0; ABSTENTIONS: 0  
 Board Members Excused: Reggie Heffernan

Board Members Absent: Laura Lauria

- **Resolution #34 of 2023 (NYLA Recommendation):** The Board of Trustees of the Town of Esopus Library accepts and approves the nomination of Shannon Powell to attend the New York Library Association's conference in November and authorizes the Town of Esopus Library to apply for a grant to attend the above listed conference and match the awarded amount. A motion to accept the resolution was made by Elaine Rylance and seconded by Susan Leiching.  
AYES: 7; NAYS: 0; ABSTENTIONS: 0  
Board Members Excused: Reggie Heffernan  
Board Members Absent: Laura Lauria

- **Sustainability, Research and Development** - Don Carragher

The Committee met and it was requested that the meeting be continued with the Governance and Personnel Committee to complete previous meeting discussions.

**IX. Trustee Training** – Don Carragher and Nancy Beranek

Some of the trustees took the Fiduciary Training course. There was also a disaster recovery seminar. Don has the recording of that seminar and he would like to schedule a viewing of it during some time in the summer. He also mentioned additional training sessions in June. We will have a Narcan training session on June 26<sup>th</sup>.

**X. ADJOURNMENT**

There being no further business or discussion, Nancy Beranek made a motion to adjourn and it was seconded by Susan Leiching. The meeting was adjourned at 6:58 p.m.

AYES: 7; NAYS: 0; ABSTENTIONS: 0

Board Members Excused: Reggie Heffernan

Board Members Absent: Laura Lauria

Prepared by Mary Garraty, Secretary to the Town of Esopus Library Board of Trustees

**RESOLUTION OF THE BOARD OF THE TOWN OF ESOPUS LIBRARY**

Resolution 37 of Year 2023

**ACCEPTANCE OF FRIENDS DONATION INTO OPERATING BUDGET**

WHEREAS, the Friends of the Town of Esopus Library has donated \$8000.00 for Collection Development, Programming, New Technology, and Furniture

RESOLVED, the Board of Trustees of the Town of Esopus Library accepts this monetary donation with its restrictions from the Friends for the 2023 Operating Budget

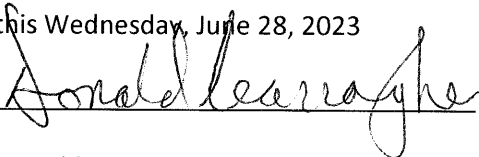
FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved: Elaine Jaffe Seconded: Martha Fanelli

VOTE: Ayes: 8 Nays: 0 Abstentions: 0 Excused: 1 Absent: 0

Approved by the Board this Wednesday, June 28, 2023

Approving Signature: \_\_\_\_\_



Donald Carragher, Board President

Resolution of the Board of the Town of Esopus Library

Resolution 38 of the Year 2023

Personnel Actions

Recommended By Interim Manager / Director

Pending Personnel Action Detailed in table below.

Name/Number	Civil Service Title	Type of Action	Effective Date(s)	Wages
Lee Gough	Substitute Clerk	Resignation	4/24/23	n/a
Meaghan Darling	Adult/Teen Programmer	Hire	6/5/23	\$22.60 / hr.

Action Requested **MOVED** that the Board of Trustees of the Town of Esopus Library District approve the personnel actions listed above.

Motion Moved Elaine Rylance  
Seconded Elaine Joffe

Result of Action In Favor 8  
Against 0  
Abstaining 0  
Excused 1  
Absent 0

Approved by the Board this Wednesday, June 28, 2023

Approving Signature: Don Carragher  
Don Carragher, Board President

**RESOLUTION OF THE BOARD OF THE TOWN OF ESOPUS LIBRARY  
RESOLUTION 39 OF 2023**

**Addition of SMOKING POLICY and OPIOID PREVENTION MEASURES POLICY**

WHEREAS, Governance and Personnel Committee has determined the need for a Smoking Policy and an Opioid Prevention Measures Policy be added to the External Section of the Library Policy Manual;

WHEREAS, The Governance and Personnel Committee offers the attached Smoking Policy and the Opioid Prevention Measures Policy for Board approval;

RESOLVED, the Board of Trustees of the Town of Esopus Library accepts the addition of the Smoking Policy and the Opioid Prevention Measures Policy to the External Section of the Library Policy Manual.

FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved: Reggie Heffernan Seconded: Susan Barbaisi

VOTE: Ayes: 8 Nays: 0 Abstentions: 0 Excused: 1 Absent: 0

Approved by the Board this Wednesday, June 28, 2023

Approving Signature: Don Carragher  
Don Carragher, Board President



## SMOKING POLICY

In the interest of providing a safe, healthy environment, the Town of Esopus Library bans the use of all tobacco products including e-cigarettes on library property.

## OPIOID PREVENTION MEASURES

To combat the continuing rise in opioid related deaths in New York State and potentially save a life, the Town of Esopus Library has instituted an Opioid Overdose Prevention Program. The Town of Esopus Library has partnered with a recognized, registered opioid overdose program, and will adhere to requirements stipulated by the partner organization. Intranasal (IN) Naloxone will be maintained on site in adequate supplies. Choosing to participate permits employees who volunteer to be trained in accordance with public health laws to administer IN Naloxone without liability.

**RESOLUTION OF THE BOARD OF THE TOWN OF ESOPUS LIBRARY**

**RESOLUTION 36 OF 2023**

Payment of Claims  
May 1, 2023 to May 31, 2023

WHEREAS, the total of all claims for payment, excluding wages and taxes, from May 1, 2023 to May 31, 2023 is \$32,279.04.

WHEREAS, the Board has agreed to purchase all goods and services

WHEREAS, funds from the operating budget will be used to pay these claims

RESOLVED, the Board of the Town of Esopus Library accepts and approves the payment of these May 1, 2023 to May 31, 2023 items in the amount of \$32,279.04.

FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved: Susan Barbarisi Seconded: Elaine Rylance

VOTE: Ayes: 8 Nays: 0 Abstentions: 0 Excused: 1 Absent: 0

Approved by the Board this Wednesday, June 28, 2023

Approving Signature: Donald Carragher  
Donald Carragher, Board President

1:33 PM

06/05/23

Accrual Basis

**Town of Esopus Library**  
**Check Listing**  
**As of May 31, 2023**

Type	Date	Num	Name	Memo	Clr	Split	Credit
<b>Checking/Savings</b>							
<b>A0200 Cash Operating Fund</b>							
<b>2020 Bank of GC Checking 6086</b>							
Check	05/03/2023	4066	Ingram Library Services	V23-0133	X	A7410.410 Adult Large Print	274.46
Check	05/03/2023	4151	Cornell Cooperative Extension	V23-0134	X	Adult Programs	60.00
Check	05/03/2023	4067	Binnewater Ice Co.	V23-0135	X	A7410.452 Water & Sewer	50.60
Check	05/03/2023	4068	Ingram Library Services	V23-0136	X	A7410.410 Juvenile Non-Fiction	54.83
Check	05/03/2023	4069	Ingram Library Services	V23-0137	X	A7410.412 Adult Books - CD	344.77
Check	05/03/2023	4070	MVP Healthcare, Inc.	V23-0138	X	A7410.800 Health & Maj. Med.	871.27
Check	05/03/2023	4071	Verizon	V23-0139	X	A7410.419 Telephone	124.86
Check	05/03/2023	4072	Friends of the Town of Esopus Library	V23-0140 E...		A9855 Friends Exp. Exchange	98.00
Check	05/03/2023	4073	K/W Cross Connection Control LLC	V23-0141	X	A7410.452 Other Maintenance	1,584.57
Check	05/03/2023	4074	Safeco Alarm Systems, Inc.	V23-0142	X	A7410.452 Security System	695.00
Check	05/03/2023	4075	Kingston Library	V23-0143	X	A9865 InterLibrary Exp Exchange	11.04
Check	05/03/2023	4076	Eastern VSP, Inc.	V23-0144	X	A7410.800 Health & Maj. Med.	84.38
Check	05/03/2023	4077	Friends of the Town of Esopus Library	V23-0145 E...		A9855 Friends Exp. Exchange	123.50
Check	05/03/2023	4078	Safeco Alarm Systems, Inc.	V23-0146	X	A7410.452 Security System	168.00
Check	05/03/2023	4079	Amazon	V23-0147	X	A7410.430 Office Supplies	35.80
Check	05/03/2023	4080	Amazon	V23-0148	X	A7410.430 Office Supplies	15.82
Check	05/03/2023	4081	Amazon	V23-0149	X	-SPLIT-	395.60
Check	05/03/2023	4082	Liberty Security System	V23-0153	X	A7410.452 Other Maintenance	14,230.00
Check	05/03/2023	4083	Demco	V23-0154	X	A7410.430 Library Supplies	124.73
Check	05/03/2023	4084	Midwest Tape - Hoopla	V23-0155	X	A7410.412 E-Content	412.24
Check	05/03/2023	4085	Philadelphia Insurance Companies	V23-0156	X	A7410.437 Emp Practice Liab Ins	1,100.00
Check	05/03/2023	4086	Deborah McMenemy - Reimb.	V23-0157	X	A7410.800 Health & Maj. Med.	346.57
Check	05/03/2023	4087	Loman Eng	V23-0158	X	Adult Programs	500.00
Check	05/03/2023	4088	Kiley Hogancamp	V23-0159	X	Childrens Programs	50.00
Check	05/03/2023	4089	Karen Pillsworth	V23-0160	X	Childrens Programs	200.00
Check	05/03/2023	4090	Ingram Library Services	V23-0161	X	A7410.410 Young Adult Non-Ficti	29.66
Check	05/03/2023	4091	Elaine Jaffe	V23-0162	X	A7410.452 Other Maintenance	28.68
Check	05/03/2023	4092	Amazon	V23-0163	X	A7410.430 Office Supplies	56.11
Check	05/03/2023	4093	Amazon	V23-0164	X	-SPLIT-	107.22
Check	05/17/2023	4094	T-Mobile	V23-0165	X	A7410.419 Internet	179.16
Check	05/17/2023	4095	OverDrive, Inc.	V23-0166	X	A7410.412 Adult Books - E-books	557.37
Check	05/17/2023	4096	Friends of the Town of Esopus Library	V23-0167 E...		A9855 Friends Exp. Exchange	124.00
Check	05/17/2023	4097	Woodworth & Zarolnick Accountants Inc	V23-0168	X	A7410.437 Accountant	550.00
Check	05/17/2023	4098	Delta Dental	V23-0169	X	A7410.800 Health & Maj. Med.	2.62
Check	05/17/2023	4099	Amazon	V23-0170	X	A7410.412 Adult DVD	100.06
Check	05/17/2023	4100	Petty Cash / Shannon Powell	V23-0171	X	-SPLIT-	88.24
Check	05/17/2023	4101	Royal Carting Service Co	V23-0172	X	A7410.452 Trash	141.55
Check	05/17/2023	4102	YourMembership.com, Inc	V23-0173	X	A7410.424 Publicity & Printing	249.00
Check	05/17/2023	4103	OverDrive, Inc.	V23-0174	X	A7410.412 Adult Books - E-books	460.31
Check	05/17/2023	4104	ID Label	V23-0175	X	A7410.430 Library Supplies	178.00
Check	05/17/2023	4105	Gordon Fire Equipment LLC	V23-0176	X	A7410.452 Other Maintenance	498.00
Check	05/17/2023	4106	Verizon Business	V23-0177	X	A7410.4311 Long Distance	3.78
Check	05/17/2023	4107	National Business Technologies	V23-0178	X	A7410.2439 Printer/Copier	219.00
Check	05/17/2023	4108	Don Carragher	V23-0179		Other Grounds	35.70
Check	05/17/2023	4109	Binnewater Ice Co.	V23-0180	X	A7410.452 Water & Sewer	34.60
Check	05/17/2023	4110	Visa	V23-0181	X	-SPLIT-	1,593.90

1:33 PM

06/05/23

Accrual Basis

**Town of Esopus Library**  
**Check Listing**  
**As of May 31, 2023**

Type	Date	Num	Name	Memo	Clr	Split	Credit
Check	05/31/2023	4111	Vanguard ID Systems	V23-0182		A7410.430 Library Supplies	349.01
Check	05/31/2023	4112	Friends of the Town of Esopus Library	V23-0183 E...		A9855 Friends Exp. Exchange	212.70
Check	05/31/2023	4113	Ingram Library Services	V23-0184		A7410.410 Juvenile Fiction	157.38
Check	05/31/2023	4114	Amazon	V23-0185		Childrens Programs	28.99
Check	05/31/2023	4115	Dutchess TEKCON Industries, Inc.	V23-0186		A7410.452 HVAC Maint	372.50
Check	05/31/2023	4116	Verizon	V23-0187		A7410.419 Telephone	124.13
Check	05/31/2023	4117	Central Hudson	V23-0188		A7410.452 Electric	648.07
Check	05/31/2023	4118	Ann Sherry	V23-0189		Adult Programs	150.00
Check	05/31/2023	4119	Amazon	V23-0190		A7410.412 Adult DVD	63.94
Check	05/31/2023	4120	Jason Vance	V23-0191		Childrens Programs	75.00
Check	05/31/2023	4121	Ingram Library Services	V23-0192		A7410.410 Adult Non-Fiction	45.99
Check	05/31/2023	4122	Ingram Library Services	V23-0193		A7410.410 Adult Fiction	483.37
Check	05/31/2023	4123	Friends of the Town of Esopus Library	V23-0194 E...		A9855 Friends Exp. Exchange	59.00
Check	05/31/2023	4124	MVP Healthcare, Inc.	V23-0195		A7410.800 Health & Maj. Med.	1,515.26
Check	05/31/2023	4125	Dutchess TEKCON Industries, Inc.	V23-0196		A7410.452 HVAC Maint	457.50
Check	05/31/2023	4126	Shamrock Cleaners	V23-0197		A7410.452 Cleaning Services	280.00
Check	05/31/2023	4127	21st Century Media	V23-0198		A7410.424 Publicity & Printing	31.06
Check	05/31/2023	4128	Ingram Library Services	V23-0199		A7410.410 Adult Non-Fiction	333.90
Check	05/31/2023	4129	Ingram Library Services	V23-0200		A7410.412 Juvenile Books - CD	105.56
Check	05/31/2023	4130	Elaine Jaffe	V23-0201		A7410.452 Other Maintenance	29.47
Check	05/31/2023	EFT May2023	Wage Works - Admin	V23-0203	X	A7410.800 Health & Maj. Med.	54.00
Check	05/31/2023	EFT May2023	Wage Works - Care Card	V23-0204	X	A7410.800 Health & Maj. Med.	126.41
Total 2020 Bank of GC Checking 6086							32,896.24
Total A0200 Cash Operating Fund							32,896.24
Total Checking/Savings							32,896.24
<b>TOTAL</b>							<b>32,896.24</b>

Friends - 617.20  
32,279.04

Year May 2023

Town of opus Library  
Voucher Log

page 1 of 3  
(copy)

Voucher	Vendor	Invoice Ending	Audit Date	Audit Signature	AMT
V23-0153	Liberty Security System	Dep.	5/2/23	C. J. Allen	14,230.00
V23-0154	Demo	9687	5/2/23	C. J. Allen	124.73
V23-0155	Hoopla	2918	5/2/23	C. J. Allen	412.24
V23-0156	Philadelphia Insur. Co.	5694	5/2/23	C. J. Allen	1,100.00
V23-0157	Deborah Mc Menemy	Reimb.	5/2/23	C. J. Allen	346.57
V23-0158	Loman Eng	5/2/23	5/2/23	C. J. Allen	500.00
V23-0159	Riley Hogan Camp	5/2/23	5/2/23	C. J. Allen	50.00
V23-0160	Karen Pittsworth	5/2/23	5/2/23	C. J. Allen	200.00
V23-0161	Ingram	Multi	5/2/23	C. J. Allen	29.66
V23-0162	Elaine Jabbe	Receipt	5/2/23	C. J. Allen	28.68
V23-0163	Amazon	4M15	5/2/23	C. J. Allen	56.11
V23-0164	Amazon	NW1V	5/2/23	C. J. Allen	107.22
V23-0165	Mobile	Bill	5/16/23	C. J. Allen	179.14
V23-0166	Overdrive	2517	5/16/23	C. J. Allen	557.37
V23-0167	Friends of Library	air Reg	5/16/23	C. J. Allen	124.00
V23-0168	Woodworth Zardnick Acacia	729	5/16/23	C. J. Allen	550.00
V23-0169	Delta Dental	Bill	5/16/23	C. J. Allen	2.62
V23-0170	Amazon	Multi	5/16/23	C. J. Allen	100.06
V23-0171	Petty Cash/Shannon Powell	Receipts	5/16/23	C. J. Allen	88.24
V23-0172	Royal Darting	Bill	5/16/23	C. J. Allen	141.55
V23-0173	YourMembership.com/506 List.	0977	5/16/23	C. J. Allen	249.00
V23-0174	Overdrive	4695	5/16/23	C. J. Allen	460.31
V23-0175	ID label	20-00	5/16/23	C. J. Allen	178.00
V23-0176	Gordon Fire Equipment	96792	5/16/23	C. J. Allen	498.00
V23-0177	VERIZON BUSINESS	6690	5/14/23	C. J. Allen	3.78

Year May 2023

Town of opus Library  
Voucher Log

page 2 of 3  
(caps)

Voucher	Vendor	Invoice Ending	Audit Date	Audit Signature	AMT
V23-0178	NATIONAL BUSINESS TECH	2882	5/16/23	<i>[Signature]</i>	219.00
V23-0179	DON CARRAGHER	RECEIPTS	5/16/23	<i>[Signature]</i>	35.70
V23-0180	BINNEWATER	7658	5/16/23	<i>[Signature]</i>	34.60
V23-0181	VISA	RECEIPTS	5/16/23	<i>[Signature]</i>	1593.90
V23-0182	VanGuard	0023	5/30/23	<i>[Signature]</i>	349.01
V23-0183	Friends of Library	circ Pay.	5/30/23	<i>[Signature]</i>	212.70
V23-0184	Ingram	Multi	5/30/23	<i>[Signature]</i>	157.38
V23-0185	Amazon	99MM	5/30/23	<i>[Signature]</i>	28.99
V23-0186	Dutchess Tekcon	6379	5/30/23	<i>[Signature]</i>	372.50
V23-0187	Verizon	Bill	5/30/23	<i>[Signature]</i>	124.13
V23-0188	Central Hudson	Bill	5/30/23	<i>[Signature]</i>	648.07
V23-0189	Ann Sherry	34.00	5/30/23	<i>[Signature]</i>	150.00
V23-0190	Amazon	40X4	5/30/23	<i>[Signature]</i>	63.94
V23-0191	Jason Vance	34.00	5/30/23	<i>[Signature]</i>	75.00
V23-0192	Ingram	Multi	5/30/23	<i>[Signature]</i>	45.99
V23-0193	Ingram	Multi	5/30/23	<i>[Signature]</i>	483.37
V23-0194	Friends of Library	Receipt	5/30/23	<i>[Signature]</i>	59.00
V23-0195	MVP	2135	5/30/23	<i>[Signature]</i>	1515.26
V23-0196	Dutchess Tekcon	6494	5/30/23	<i>[Signature]</i>	457.50
V23-0197	Shamrock cleaners	Multi	5/30/23	<i>[Signature]</i>	380.00
V23-0198	21st Century Media (Pailly)	Bill	5/30/23	<i>[Signature]</i>	31.06
V23-0199	Ingram	Multi	5/30/23	<i>[Signature]</i>	333.90
V23-0200	Ingram	Multi	5/30/23	<i>[Signature]</i>	105.56
V23-0201	Edcaine Gaffee	Receipts	5/30/23	<i>[Signature]</i>	29.47
V23-0202	Shamrock cleaners	Multi	5/31/23	<i>[Signature]</i>	140.00

Voucher	Vendor	Invoice Ending	Audit Date	Audit Signature	AMT
V23-0203	Wage Works - Admin	7399			54.00
V23-0204	Wage Works	multi			126.41
V23-0205					
V23-0206					
V23-0207					
V23-0208					
V23-0209					
V23-0210					
V23-0211					
V23-0212					
V23-0213					
V23-0214					
V23-0215					
V23-0216					
V23-0217					
V23-0218					
V23-0219					
V23-0220					
V23-0221					
V23-0222					
V23-0223					
V23-0224					
V23-0225					
V23-0226					
V23-0227					



**RESOLUTION OF THE BOARD OF THE TOWN OF ESOPUS LIBRARY**

**Resolution 40 of Year 2023**

**ACCEPTANCE of DONATION in MEMORY of PETER NELSON**

WHEREAS, the obituary of Peter Nelson suggests donation in his memory to the Town of Esopus Library.

WHEREAS, many donations were made totaling \$3,050.00 in Peter Nelson's memory with its use unrestricted.

WHEREAS, The Board of Trustees accepted Resolution #24 of 2004 stating that only donations of \$500 or less can be added into the Operating Budget Gifts and Donations General Fund without resolution, and only if their use is unrestricted.

RESOLVED, the Board of Trustees of the Esopus Library accepts these monetary donations totaling \$3,050.00 in the memory of Peter Nelson for the 2023 Operating Budget.

FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved: Larry Decker Seconded: Nancy Beranek

VOTE: Ayes: 8 Nays: Ø Abstentions: Ø Excused: 1 Absent: Ø

Approved by the Board this Wednesday, June 28, 2023

Approving Signature: Don Carragher  
Don Carragher, Board President