



Collection Development and Weeding Policy

The Library exists to provide education, information, materials, reference sources and reading, listening, and viewing pleasure to the community.

Procedure:

1. The responsibility for selection of materials rests with the Director, who delegates this task to qualified professional staff. These librarians may in turn consult with other staff that have a variety of expertise in their respective fields.
2. The selection of library materials should be based on a comprehensive knowledge of the nature and special characteristics of the local community.
3. The collection should include subjects of permanent value and current general interest on international, national, and local levels.
4. A "complete" collection of library materials should not be the goal, but the best and most useful materials should be selected. Some materials may be acquired primarily on the basis of their artistic merit, scholarship or value to humanity, while others are selected to satisfy the informational, recreational or educational interests of the community.
5. Materials for individuals of varying ages, educational levels, and interest should be acquired.
6. The library acquires a wide range of materials in a variety of formats according to their suitability for public library use and their cost effectiveness. Each type of material is considered in terms of its own merit and its intended audience.
7. Wherever possible, the Library will provide materials to anticipate the needs and interests of potential users.
8. Gift materials will be judged by the same standards that apply to purchased materials. (See "Gift Policy.")
9. The collection is maintained by retaining or replacing essential materials and removing, on a systematic and continuous basis, those works that are worn, outdated, or no longer in demand.
10. No library materials shall be excluded based on expressions of race, religion, nationality, political or social views.

Adopted by the Board of Trustees: January 17, 2001

Revised by the Board of Trustees: March 26, 2008

Reviewed by the Board of Trustees: December 7, 2011

Revised by the Board of Trustees: November 20, 2013

Revised by the Board of Trustees: April 26, 2022