



## **PATRON CODE OF CONDUCT POLICY (Including Pandemic)**

In order to promote and maintain a library atmosphere in which patron behavior is non-intrusive to others and library materials are protected, patrons of the library must comply with the following:

1. Respect of the rights and needs of all library users shall be maintained at all times.
2. All members of the public will conduct themselves so that they will not interfere, by their actions or speech, with the legitimate rights of other library users.
3. Conduct considered improper in the library includes but is not limited to: Public disturbance; offensive or abusive language; sleeping; loitering; being under the influence of narcotics, hallucinogenic drugs, etc. or soliciting; using or misuse of any controlled substance; smoking or use of any tobacco related products (i.e. vaping) on library property; eating or drinking is not permitted on the main level of the library.
4. Any form of harassment directed at library customers or personnel will not be tolerated.
5. Willful destruction or stealing of library property and/or materials is illegal, and perpetrators will be reported to the police.
6. Please attend young children at all times and become familiar with our Unattended Child Policy.
7. Shoes and shirts are required at all times.
8. Personal hygiene is expected of those who use the library and its materials.
9. Alcohol can only be consumed in the library at scheduled events with the permission of the Director or Assistant Director
10. Offensive behavior related to being under the influence of alcohol is not tolerated.

### **Additional Epidemic/Pandemic-Specific Patron Code of Conduct**

During an epidemic or pandemic, when the library restarts service, patrons are required to follow specific safety guidelines, which will be posted, and may change over time.

- Patrons will observe all safety precautions in effect in the library.
- Patrons will refer to, and follow, instructions on the procedures of the current level of reopening, from staff and on signage.
- Patrons will not enter the building until signage and other notices indicate that it is acceptable to do so.
- Patrons must wear a mask while in the library building, or interacting with persons outside the building, until the Director deems it unnecessary.
- Patrons must engage in social distancing, leaving 6 feet of distance between people, to the best of their ability.
- Patrons with special needs must contact the library in advance so staff can prepare to assist them.
- If a patron is feeling symptoms of illness, they should stay away from the library.

Any person who fails to observe the above Patron Code of Conduct will be asked to comply or leave the library.

The Director or his/her designee is responsible for enforcing these rules and to ensure that the rules are carried out.

Revised by the Board of Trustees: July 22, 2015

Revised by the Board of Trustees: October 23, 2019

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